



MISSION RESOURCE CONSERVATION DISTRICT
138 S. Brandon Street, Fallbrook, CA 92028

District Regular Board Meeting, July 15, 2024
3:00 p.m.

Minutes

- I. **CALL TO ORDER** – The meeting was called to order at 3:08 pm.
- II. **Welcome Guests** – There were no guests present.
- III. **Roll Call, Determination of Quorum** – Directors present: Scott Murray, President – present; Julia Escamilla, Vice President – present; Bob Lin, Treasurer – present; Victor Santos, Director – absent; and, Peggy Brown, Director – present. A quorum was confirmed.

Associate Directors Present: Mark Mervich and Ross Pike.
Staff present: There were none.

- IV. **Additions to the Agenda (Gov. Code 54954.2(b))**
A motion was made by Director Escamilla and was seconded by Director Brown to add the items below to the Agenda in Section 4. The motion was carried by the following votes: Murray – Aye / Escamilla – Aye / Lin – Aye / Santos – Absent / Brown – Aye

4-4: Director Attendance at the Agricultural Plastic Conference in San Diego. (*Action*)

4-5: Staffing, Workload, and Strategic Plan Update. (*Possible Action*)

- V. **Oral Communications to the Board of Directors (Gov. Code 54954.3 (a))**
There were no oral comments.

SECTION 1 – CONSENT ITEMS

Consent Calendar items are routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1-A: Treasurer's Reports – June 2024

1-B: Monthly Expenses – June 2024

1-C: Minutes – May 20, 2024 and June 15, 2024

A motion was made by to accept the consent items as present by Director Brown and seconded by Director Lin. The motion was carried by the following votes: Murray – Aye / Escamilla – Aye / Lin – Aye / Santos – Absent / Brown – Aye



SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS

2-A: NRCS Report – Celine Morales of NRCS was unable to attend the meeting. A written update was provided to the Board members.

2-B: District Manager Report – There was none.

2-C: Directors' Reports

Director Escamilla announced that the 2024 Fire and Water Expo (Escondido) is set for 09/28/2024. Associate Director Mervich reported that he attended the State Treasurer's meeting held in Fallbrook. Associate Director Pike also reported that he attended this event which was a great experience. He also said that he has the State Treasurer's contact information in the event that the District would like to reach out to her.

2-D: Legislative Update – There was none.

2-E: Board Committee Reports

Programs Committee – Director Escamilla reported that the Committee is working on a grant which will continue a water quality monitoring grant that was conducted by the District in the late 1990s. She also mentioned that the Committee will be going on a field trip in the near future.

Finance Committee – Director Lin reported that he will be working with District Manager Vartanians and/or accounting staff to update the documents presented in the Treasurer's Report.

SECTION 3 – CORRESPONDENCE – Nothing to report.

SECTION 4 – BOARD ACTION / DISCUSSION ITEMS

4-1: Discuss whether regular board meetings will have a hard closure at 5:30 pm.(Possible Action) - After discussion it was determined that this item was "dead" due to the lack of closure.

4-2: Update on Fallbrook Median Project. (*Action Required*) – President Murray reviewed the MOU document, provided by FPUD, with the Board. After discussion it was determined that the District would be covered for liability issues and that the District could end the MOU at any time with a 120-day notice.

A motion was made by Director Lin and seconded by Director Brown to adopt the MOU as presented with the understanding that the District would be receiving the remaining project funds currently managed by the Fallbrook Beautification organization. The motion was carried by the following votes: Murray – Aye / Escamilla – Aye / Lin – Aye / Santos – Absent / Brown – Aye

4-3: Final Audit Report. (*Discussion*) – This item was tabled until the next Board meeting pending review by the Board's Treasurer, Director Lin.

4-4: Director Attendance at the Agricultural Plastic Conference in San Diego. (*Action*) Director Escamilla presented the information about the conference and reported that this event presented important networking opportunities and grant ideas. She also mentioned that Director Santos would be interested in attending.

Director Lin made a motion to specifically appoint Director Santos to attend the conference



with total expenses to not exceed \$500. The motion was seconded by Director Brown and carried by the following vote: Murray – Aye / Escamilla – Aye / Lin – Aye / Santos – Absent / Brown – Aye

4-5: Staffing, Workload, and Strategic Plan. (*Possible Action*) – Director Linn presented the current staffing status with the Board. In order to provide the District Manager with office support as needed, he made a motion that the Finance Committee be appointed to work with the District Manager, up to and including hiring an administrative assistant. This motion was seconded by Director Brown, and carried by the following vote: Murray – Aye / Escamilla – Aye / Lin – Aye / Santos – Absent / Brown – Aye

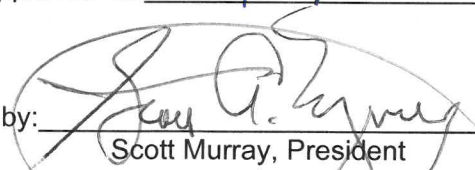
SECTION 5 – CLOSED SESSION – None

SECTION 6 – AGENDA SUGGESTIONS - NEXT MEETING (08/19/2024) & ADJOURNMENT

The financial audit report will be carried forward to the August Board Meeting.

There being no further business, the meeting concluded at 4:31 pm.

Minutes approved on: 8/19/24 2024

Approved by: 
Scott Murray, President

Attest by: 
Julia Escamilla, Vice President